

**DENTAL QUALITY ASSURANCE COMMISSION**  
**THURSDAY, January 17, 2002**  
**Commission Business Meeting**  
***Wyndham Garden Hotel***  
***Seattle, WA***  
*(Subject to Commission Approval)*

**Members Present:**

George McIntyre, DDS, Chair  
Lorin Peterson, DDS  
Bernard Nelson, Public Member  
Russell B. Timms, DDS  
Bryan Edgar, DDS  
Robin Reinke, DDS  
Mary Granger, Public Member

Ernest Barrett, DDS, Vice-Chair  
Laurie Fan, DDS  
Theresa Cheng, DDS  
Daryl Miller, DDS  
Mark Koday, DDS  
John Davis, DDS, JD

**Members Absent:**

Mark Paxton, DDS

**Staff Present:**

Lisa Anderson, Program Manager  
Lisa Gast, Administrative Assistant  
Kim Dinsmore, Program Representative  
Donna Johnson, Program Representative

Mark Brevard, AAG  
Barbara Evans-Cordts, Staff Attorney  
Melissa Hartley, Staff Attorney  
Gail Zimmerman, Executive Director

**Others Present:**

David Hemion, Assistant Executive Director, Washington State Dental Association  
Melissa Johnson, Washington State Dental Hygienists Association  
Colleen Gaylord, Washington State Dental Hygienists Association

In accordance with the Open Public Meetings Act, notices were mailed to individuals requesting notification of the Commission meetings.

## **OPEN SESSION**

### **1. CALL TO ORDER- *George McIntyre, DDS, Chair***

The January 17, 2002 business meeting of the Dental Quality Assurance Commission was called to order by George McIntyre, DDS, Chair, at 7:00 p.m.

#### **1.1 Approval of Agenda**

The agenda was approved as submitted

#### **1.2 Approval of the December 6-7, 2001 Meeting Minutes**

The December minutes were approved as submitted

### **2. PROGRAM REPORT, ASSISTANT ATTORNEY GENERAL- *Lisa Anderson, Health Services Consultant, Gail Zimmerman, Executive Director, Mark Brevard, AAG***

#### **2.1 Budget Update**

Ms. Anderson informed the Commission that the Budget reports would be available for the February meeting.

#### **2.2 Workload statistical reports**

Ms. Anderson explained that due to programming and system problems, the workload reports were not available for this meeting. Ms. Anderson also explained that the system administrator assured her that the reports would be available for the February meeting.

#### **2.3 Rules-review list of rules for revision and discuss timeframes**

The Commission was provided a copy of an updated list of pending rules projects, subcommittee assignments and a list of other ongoing projects requiring staff time. After a lengthy discussion, the Commission requested staff draft a task list, including timeframes, to be discussed at the February meeting. The Commission also requested that each future agenda have time allotted for progress reports on various tasks in process. Additionally, the Commission requested a “refresher” course on the rules process. Ms. Zimmerman stated that she would provide this at the next meeting.

Concerns were raised as to how the subcommittees could accomplish the work needed within the timeframe allotted for Commission meetings.

- **A motion was made to have sub-committee meetings in conjunction with the scheduled Commission meetings and to discuss at the February meeting how this could be implemented.**
- **The motion was seconded and passed.**

Discussion continued regarding members serving on the various subcommittees. Dr. Barrett, Dr. Davis, and Mary Granger, public member expressed an interest in being added to the list for the Delegation of Duties rules subcommittee. Staff will add these names to those already on the list.

#### **2.4 Health Professions Quality Assurance Criminal Background Check/ Status Report-Draft**

This was provided to the Commission for their information and review.

### **3. 2002 LEGISLATION**

#### **3.1 Introduction to the Legislation Process-Information regarding the legislative process.**

The Commission was provided with copies of information received by staff who attended legislative training. The packet contained information regarding how a bill becomes law, guide to reading a legislative measure, proposed 2002 agency request legislation, and other information regarding the legislative process.

Ms. Zimmerman also updated the Commission on the progress of the legislative session so far.

#### **3.2 Commission member contact during legislative session**

Ms. Anderson asked for a volunteer to be available should any legislation come up that would need expertise from the Commission. Dr. Barrett volunteered to be available to staff.

### **4. STAFF/COMMISSION MEMBER REPORTS**

#### **4.1 Dr. Barrett-Presentation to the University of Washington dental students**

Dr. Barrett will be meeting with the ethics class at the University of Washington on Friday, January 18 and will report back to the Commission at the February meeting.

## **5. WESTERN REGIONAL EXAM BOARD (WREB)-**

### **5.1 WREB update-Dr. Peterson/Board of Directors meeting update**

Dr. Peterson updated the Commission on the January 12, 2002 Board of Directors meeting held in Phoenix. A written report will be forthcoming and will be distributed once it is received.

Dr. Peterson also mentioned that there was some discussion on the proposal to eliminate the cast gold procedure and that each state is going to be requested to send a formal response regarding this issue. Dr. Peterson stated that a formal request will be forthcoming from WREB. The Commission elected to put this on the February agenda for discussion.

### **5.2 Discussion/election regarding Dental Commission representation to the Exam Review Committee (ERC)**

The Commission nominated Lorin Peterson, DDS to serve as the new representative to the Board of Directors.

- A motion was made for Lorin Peterson, DDS to serve as the Board of Directors representative.
- The motion was seconded and passed.

Nominations were then requested to elect a new Exam Review Committee (ERC) representative.

- A motion was made for John Davis, DDS, JD to serve as the new ERC representative.
- The motion was seconded and passed.

Staff will notify WREB of the new appointments.

### **5.3 WREB Newsletter-October 2001**

This was provided to the Commission for their information and review.

## **6. CENTRAL REGIONAL DENTAL TESTING SERVICE**

### **6.1 Notice of Annual Meeting (w/attachments) – March 10, 2002 in Minneapolis, Minnesota**

This was provided to the Commission for their information and review. Bruce Kinney, DDS, Pro-tem member, will represent the Commission at this meeting.

**6.2 List of Meeting dates and exam dates for 2002.**

This was provided to the Commission for their information and review.

**7. AMERICAN DENTAL ASSOCIATION (ADA)/ AMERICAN ASSOCIATION OF DENTAL EXAMINERS (AADE)/ AMERICAN ASSOCIATION OF DENTAL ADMINISTRATORS (AADA), DENTAL ASSISTING NATIONAL BOARD (DANB)**

**7.1 ADA-Letter dated November 21, 2001 from Dr. Mary A. Foertsch, Secretary, Joint Commission on National Dental Examinations, re: Nominations for the Public Member of the Joint Commission on National Dental Examinations.**

This was provided to the Commission for their information and review. There was discussion regarding whether or not public member Bernard Nelson had already signed up to participate. Staff will check and get back to Mr. Nelson.

**7.2 AADE-The Bulletin-AADE newsletter-Special "Membership Issue"-late fall 2001**

This was provided to the Commission for their information and review.

**7.3 DANB- Memo w/attachments from Cynthia C. Durley, Med, MBA, re: DANB's 2002 Candidate Guide**

This was provided to the Commission for their information and review

**7.4 ADA-Letter dated December 2001 from Dr. Deron J. Ohtani, Chairman, Council on Dental Education and Licensure, re: Actions of the 2001 ADA House of Delegates.**

This was provided to the Commission for their information and review.

**8. POLICIES/ INTERPRETIVE STATEMENTS, OPINIONS**

*Any interpretive statement issued by the Commission is advisory and intended for the guidance of the requesting parties only. The interpretive statement is not legally binding and does not have the force and effect of a duly promulgated regulation or declaratory ruling by the Commission.*

There were no policies, interpretive statements, or opinions for review.

## **9. CORRESPONDENCE**

- 9.1 Letter dated November 16, 2001 from Carolyn Robertson, RDH, Washington State Dental Hygienists' Association Immediate past president, to the Dental Hygiene Examining Committee and the Dental Quality Assurance Commission re: additional comments on SSB 6020.**

This was provided to the Commission for their information and review.

*Items listed under the consent agenda are considered to be routine agency matters and will be approved by a single motion of the Commission without separate discussion. If separate discussion is desired, that item will be removed from the agenda and placed on the regular business agenda.*

## **10. CONSENT AGENDA**

## **11. NEWSLETTERS/FYI ARTICLES**

- 11.1 Letter dated December 17, 2001 w/handouts, from Kari Augustyn, MSW, Program Coordinator, National Eating Disorders Association.**  
**11.2 Department of Health SENTINEL-December 2001, Volume 04, No.12**  
**11.3 Oregon Board of Dentistry –NEWS, November 2001**  
**11.4 Mississippi State Board of Dental Examiners-Dental Digest-September 2001.**  
**11.5 North Carolina State Board of Dental Examiners, THE DENTAL FORUM, Fourth Quarter, 2001.**

**\*\*All items approved as submitted.**

## **CLOSED SESSION**

## **12. EXECUTIVE SESSION-**

*The term "executive session" is commonly understood to mean that part of a regular or special meeting of the governing body that is closed to the public. A governing body may hold an executive session only for specified purposes, which are identified in RCW 42.30.220(1)(a)-(k), and only during a regular or special meeting.*

The Commission may go into executive session to discuss issues that are appropriate to be handled in closed session such as personnel issues or to obtain legal advice.

The Commission did not go into executive session during this meeting.

**13. FUTURE COMMISSION BUSINESS**

**14. BUSINESS MEETING ADJOURNMENT**

The January 17, 2002 business meeting of the Dental Quality Assurance Commission adjourned at 9:45 pm.

*Respectfully Submitted By:*

*Lisa Gast, Administrative Assistant*

*Commission Approval By:*

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*George McIntyre, DDS, Chair*